



BOB RILEY
GOVERNOR

STATE OF ALABAMA
**DEPARTMENT OF MENTAL HEALTH
AND MENTAL RETARDATION**

SEARCY HOSPITAL
P.O. BOX 1090
MT. VERNON, ALABAMA 36560
PHONE: (251) 662-6700
FAX: (251) 829-9075



JOHN M. HOUSTON
COMMISSIONER

BEATRICE J. MCLEAN
FACILITY DIRECTOR

AN EQUAL OPPORTUNITY EMPLOYER
ANNOUNCEMENT OF INTENT TO FILL VACANT NON-MERIT POSITIONS

JOB TITLE: Registered Nurse I

NUMBER: 10-03

JOB CODE: N2500 (Shift to be Determined)

POSITION #: 8805218

SALARY RANGE: (73) \$37,389.60 - \$56,685.60 Annually
(Plus \$2.00 per Hour Shift Differential, 2nd Shift)

DATE: 1/5/2010

JOB LOCATION: Searcy Hospital, Mt. Vernon, AL

QUALIFICATIONS: Graduation from an accredited school of nursing or graduation from an accredited four year college or university with a Degree in Nursing.

NECESSARY SPECIAL QUALIFICATIONS: Possession of a certificate of registration to practice nursing as issued by the Alabama Board of Nursing.

KIND OF WORK: This is a professional nursing work in a state mental facility. Employee is responsible for the delivery of client care through the nursing process of assessment, diagnosing, planning, implementation, and evaluation. Responsible for directing and coordinating all nursing care for assigned clients based on established clinical nursing practice standards. Collaborates with other professional disciplines to ensure effective and efficient client care delivery and the achievement of desired client outcomes. Serves in the charge nurse role as needed. Supports the organization's vision and mission. Utilizes knowledge of client's age and cultural diversity in the provision of client care. Contributes to the provision of quality nursing care through quality enhancement techniques that demonstrate positive outcomes in client care.

Kind of work includes assessing client, documenting and communicating, Practicing in accordance with established nursing principles, Following facility policies and procedures when implementing seclusion/restraints, As a member of the treatment team, participating in the process of master treatment planning and weekly treatment team review, Administering scheduled and PRN medications, Utilizing standard precautions in day-to-day nursing practice, As a shift supervisor, insuring that sufficient staff is available, Observing clients by following oral and written instructions such as doctor's orders, treatment team recommendations, and facility directives, Under the supervision of the shift/relief supervisor, reviewing and/or

completing performance appraisals of subordinates, Admitting clients to the hospital in a professional manner, Working overtime assignments as determined in order to provide adequate care, Operating computer, Maintaining shift reports in a manner to enhance communication between/within the shift, Teaching/training staff on facility policy and procedures using oral and written instructions in order to ensure optimal level of job performance, Insuring client confidentiality and security, Functioning as campus coordinator as needed, Performing other related duties as assigned

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Ability to communicate orally and in writing, Knowledge, skills, and ability to recognize medical and psychiatric emergencies, Ability to interact with various types of people- clients, peers, subordinates, supervisors, public, etc., in delicate, frustrating, or tense situations, Ability to make independent decisions, to take charge, to take moderate risks in situation not covered by existing procedures, Ability to provide client care utilizing nursing processes, standards of care, and nursing plans of care, Ability to supervise the work of others, to delegate, instruct, discipline, commend, and interview as needed to evaluate staff performance, ensure completion of task as scheduled, assign work load, address complaints, and orient new employees, Ability to evaluate effectiveness of treatment/training programs and establish priorities, Ability to operate medical equipment, Ability to provide education to clients

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their education, training, and experience, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as above mentioned. All relevant information is subject to verification. Drug Screening Required. Security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an official Application for Professional Employment (Exempt Classification) which may be obtained from this office. Applications may also be obtained from our website at www.mh.alabama.gov. Applications should be returned to **SEARCY HOSPITAL, OFFICE OF HUMAN RESOURCES, P.O. BOX 1090, MT. VERNON, AL 36560** by **OPEN UNTIL FILLED** in order to be considered for this position.

COPIES OF LICENSES/CERTIFICATIONS SHOULD BE FORWARDED WITH YOUR APPLICATION OR FURNISHED DURING INTERVIEW. AN OFFICIAL COPY OF ACADEMIC TRANSCRIPTS IS REQUIRED AND MUST BE FORWARDED BY THE COLLEGE OR UNIVERSITY TO THE OFFICE OF HUMAN RESOURCES AT THE ABOVE ADDRESS. DRUG SCREENING REQUIRED.